

## AAUW-NM Leadership Team Meeting (LTM)

**Winter LTM & Legislative Day**

**February 13, 2011**

**Santa Fe, NM**

Attendance: Ruth Benjamins-Las Cruces, Sandra Bradley-Santa Fe, Ted Cooley-Albuquerque, Adrienne Dare-Grant County, Sylvia Fink-Albuquerque, Rosmarie Frederickson-Los Alamos, Cheryl Klenner-West Mesa, Karyl Lyne-Las Vegas, Natalie Markin-Los Alamos, Deanise Marta-Las Cruces, Karen Nelson-Carlsbad, Shelley Rossbach-Santa Fe, Bonnie Rutherford-Albuquerque, Mary Sandford-Carlsbad, Helena Whyte-Los Alamos/Online

Guests: Cheri Burch-Albuquerque/Online, Carol Ann Council-Las Cruces,

**12:47 pm**

### **1. Call to Order and Announcements:**

- Thank you to the Santa Fe Branch for hosting this meeting.
- Shelley was awarded her Presidents pin by Co-President Mary Sandford.
- Attendees were asked to briefly introduce themselves.
- Dedications-Jean Malcolm (Santa Fe Branch)
- There is mini-grant money left (\$250). Branches should apply to Nina Thayer by April 1st.
- Motion and reimbursement forms were made available.
- Annual reports for inclusion in convention notebook due to Kathie Gilbert by April 1<sup>st</sup>.
- *Roadrunner* deadline is February 20<sup>th</sup>.
- Roster for attendees to mark attendance was circulated.
- Award applications for Grace Barker Wilson are due February 15<sup>th</sup> and Margery Bell Chambers Ingenious Ideas are due April 2<sup>nd</sup>.
- AAUW-NM is now on Facebook. Gloria Cordova is the administrator and is seeking items of interest to post. [cordovag@losalamos.com](mailto:cordovag@losalamos.com)
- Pass and share box was circulated.

**2. Team Building Exercise:** Members were asked to complete a quiz matching photos and information about women from the "Women Who Dared" cards.

**3. Approval of Minutes: Deanise Marta moved that the minutes of the Fall LTM held October 16, 2010, in Socorro be approved.** Sylvia Fink seconded the motion. The vote was taken, and the **motion passed.**

**4. Finance Report:** Ruth Benjamins distributed the finance report. She shows the ending bank balance as \$6,262.77 with total revenue and cash at \$15,253.35. She pointed out that the CD had been rolled over for one year as per LTM vote. **She moved that we roll over the CD at maturity on April 5 for 1 year at Western Heritage Bank of Las Cruces.** Ted Cooley seconded the motion. The vote was taken, and the **motion passed.**

**5. Membership Report:** Helena Whyte reported that

- Even though the Portales Branch has several new National Members, AAUW-NM has yet to receive any State dues.
- An AAUW member from Florida has recently moved to Angel Fire and has inquired about starting a new branch to include Raton, Angel Fire, and Taos.
- Membership stands at 473 for the State and 226 National Members. She continues to work at eliminating discrepancies between branch, state, and national counts.

### **Unfinished Business**

**6. Fall Workshop in Socorro:** The cost is reported as \$1,120 with revenues of \$1,120. AAUW-NM paid the \$45 cost of the speakers' lunches.

**7. Future meeting sites:** The Summer LTM will be hosted by the Las Vegas Branch. The Fall Workshop will be hosted by the West Mesa Branch. Dates for both meetings will be announced.

**8. Job Descriptions:** The committee appointed to rewrite job descriptions for AAUW-NM Policies and Procedures (Sylvia Fink, Helena Whyte, and Natalie Markin) made the following recommendations.

- Sylvia presented Draft 2 of the job description for Media Relations Coordinator. **The committee moved that we accept the proposed job description for Media Relation Coordinator.** The vote was taken, and the **motion passed.**
- **Helena presented a draft of the job description for International Interest Chair with a motion from the committee that it be accepted. Natalie Markin moved that (March 10) in #6 be deleted.** Rosmarie Frederickson seconded. The vote was taken, and the **motion passed.** The vote was then taken on the motion to accept the International Interest Chair job description as amended. The **motion passed.**
- **Sylvia presented a draft of the AAUW Funds Chair job description with a recommendation that it be accepted. Sylvia Fink moved to delete LAF wherever it appears.** Deanise Marta seconded the motion. The vote was taken, and the **motion passed.** **Sylvia moved that the job description be amended so that the next to last bullet reads, "Maintain accurate records for at least seven years and submit an annual report, which includes: a list of all branches' current year's Funds contributions, an accounting of funds via a simple statement of receipts and disbursements."** Rosmarie seconded the motion. The vote was taken, and the **motion passed.** **Natalie Markin moved that under Duties & Responsibilities it be amended to read, "Coordinate the fundraising efforts within the State. May plan and implement with Board approval, or, delegate..."** Ted Cooley seconded the motion. The vote was taken, and the **motion passed.** **Sylvia moved that the job description for AAUW Funds Chair be accepted as amended.** Natalie Markin seconded the motion. The vote was taken, and the **motion passed.**

**9. Other:** Nina Thayer completed the required paperwork to nominate "Women Across Borders" for a National "Breaking Through Barriers" Award.

**10. National News:** Mary pointed out the following:

- The AAUW art contest is going on now.
- Connie Hildebrand is confirmed to be the AAUW representative at our convention. Andree St. Rose will be the keynote speaker on "Why So Few?"
- Ballots for the proposed National changes will be mailed out after April 15<sup>th</sup> in a separate mailing from the *Outlook*. Members will also be able to vote online or in person at the National Convention June 16<sup>th</sup>-19<sup>th</sup> in Washington DC.

**11. AAUW-NM Convention Update:** Adrienne Dare gave a very complete update of plans for the convention. Please see her attached written report for details. Ruth Benjamins reminded the LT to look at their budgets and send any recommendations for changes for 2011-2012 to her by March 15<sup>th</sup>.

### **Committee Reports**

**12. NCCWSL:** Karyl Lyne asked that branches help promote the AAUW-NM NCCWSL scholarships in their communities. Applications are available online at [aauw-nm.org](http://aauw-nm.org) or through her.

**13. \$start \$mart:** Shelley Rossbach attended a workshop in October in Arizona. She will continue to follow up.

**14. Nominations:** Mary Sandford read the report for Nina Thayer in her absence. The Nominations Committee reports the following slate for election at the state convention: Public Policy Chair-Dixie Trebbe, Finance Chair-Ruth Benjamins, Program Co-chairs-Karen Nelson and Sheila Portillo, and AAUW Funds Chair-vacant. In addition, Joy Poole has agreed to fill the one-year remaining of the Secretary's term for Karen Nelson.

### **New Business**

**15. Registration Fee for Convention in Silver City:** Adrienne Dare brought a proposal from the Silver City Branch that the registration fee for the Spring Convention be \$27. **Sylvia Fink moved that the registration fee for the Spring Convention be \$27.** Karyl Lyne seconded the motion. The vote was taken, and the **motion passed.**

**16. Attendance at National Convention:** Mary took a count of those thinking about attending the National Convention. She asked that members of the LT be considering whether or not travelships would be appropriate for this convention.

**17. New Mexico Commission on the Status of Women Update:** Dixie Trebbe updated the group on the situation with this commission. The commission continues to be in jeopardy as funding is still uncertain. A letter to Governor Martinez from AAUW-NM encouraging the continued funding of the CSW was circulated for signatures and will be delivered to the Governor's office on Monday during Legislative Day.

**18. STEM:** Cheri Burch of the Albuquerque Branch has actively been working to bring the National Girls Collaborative Project to New Mexico. She made several recommendations to the group to promote STEM K-12.

- **Ted Cooley moved that an AAUW-NM Why So Few Committee be formed by inviting each branch to solicit one member to represent their branch.** Sylvia Fink seconded the motion. The vote was taken, and the **motion passed.**
- **Sylvia Fink moved that the Board of AAUW-NM authorize Cheri Burch as representative of AAUW-NM to National Girls Collaborative Planning Committee for the upcoming meeting.** Dixie Trebbe seconded the motion. The vote was taken, and the **motion passed.**

### **19. Officers' Reports:**

- **Co-Presidents:** Shelley visited the Albuquerque Branch in January, and both will visit the Santa Fe Branch in May. They reminded us that they are willing to travel to branches.
- **Program VP:** Adrienne Dare gave her report during the Convention update.
- **Bylaws:** Pam Daves and Louise Drlik submitted a written report. Karen Nelson questioned the accuracy of the report in that she believes Carlsbad's bylaws to be in full compliance.
- **Public Policy:** Dixie Trebbe deferred to the program for the evening.
- **Roadrunner:** Deanise Marta reminded the group that the *Roadrunner* deadline is Feb 20<sup>th</sup>. She reminded the group that she will only be publishing 2 more *Roadrunners*. Someone must be found that will fill this position.
- **AAUW Funds:** Rosmarie Frederickson reported that despite the fact that we have not been pushing donations to AAUW Funds since the completion of the Corrine Wolfe Endowment, AAUW-NM members and branches have donated \$8,001 to AAUW Funds. Lina Germann reported that an additional \$3,481.50 has been donated to LAF specifically. Upcoming fundraising efforts include the dinner by the

Santa Fe Branch at \$10 per person for this evening and the silent auction to be held at the State Convention.

- **Mini-grants:** Branches are reminded that there is \$250 of mini-grant money left.
- **College/University Representative:** Karyl Lyne gave her report on the status of college and university memberships. We now have 4 institutions in New Mexico that belong. It is difficult in these hard financial times to ask institutions to spend money on AAUW memberships, but right now new institutions may join for a special rate of \$130. Their students will then qualify for free e-student memberships.
- **Parliamentarian:** Virginia sent word through Mary Sandford that she is currently revising the convention rules to match the new bylaws.
- **Diversity:** Natalie Markin will get information on the Chautauqua speaker who presents "Apache Voices" to the branches.

**20. Branch Reports:** The following branch leaders reported for their branches, giving an overview of the programs that their branch has had or plans to have during 2010-2011.

- Online-Helena Whyte
- Los Alamos-Natalie Markin
- Albuquerque-Sylvia Fink
- West Mesa-Cheryl Klenner
- Las Vegas-Karyl Lyne
- Carlsbad-Karen Nelson
- Las Cruces-Deanise Marta
- Santa Fe-Sandra Bradley
- Grant Co.-Adrienne Dare

**21. Announcements:** The following dates were announced.

- *Roadrunner* deadline-February 20, 2011
- Spring Convention, "Why So Few?" Silver City-April 15-17, 2011
- National Convention, Washington, DC-June 16-19, 2011

**The meeting was adjourned at 4:45 pm.**

Respectfully submitted,  
Karen Nelson, Recording Secretary