

**AAUW-NM Leadership Team Meeting (LTM) Minutes    Oct. 15, 2011 9:00 am    Rio Rancho, NM**

**Attendance:** Ruth Benjamins, Las Cruces; Mary Tyler Browne, West Mesa; Carol Ann Council, Las Cruces; Ted Cooley, Albuquerque; Pamela Daves, Las Vegas; Sylvia Fink, Albuquerque; Lina Germann, Santa Fe; Karyl Lyne, Las Vegas; Patricia Maben, West Mesa; Shila Marek, Carlsbad; Natalie Markin, Los Alamos; Karen Nelson, Carlsbad; Shelley Rossbach, Santa Fe; Bonnie Rutherford, West Mesa; Mary Sandford, Carlsbad; Helena Whyte, Los Alamos

**Guests:** Marion Isidoro, Albuquerque; Jane Komacks, West Mesa; Sherry Sandlin, Santa Fe; Nancy Scheer, Santa Fe

**Call to Order and Announcements at 9:05 am.**

- Terry Sleight award nominees are due Dec. 15<sup>th</sup> to Jean Bahr [jeanbbahr@gmail.com](mailto:jeanbbahr@gmail.com), 505-983-1947. Grace Barker Wilson award packets will be sent by mid-November with a Feb. 15<sup>th</sup> deadline for return to Cas Mason.
- Nomination suggestions for 2012-2014 officers are due to Nina Thayer by Dec. 15.
- AAUW-NM Winter LTM will be Sun., Jan. 29, 2012. The Legislative Day will be Mon., Jan. 30<sup>th</sup>.
- AAUW-NM Convention/Annual Mtg, "100 Years of New Mexico Women" is April 27 – 29, 2012 in Las Cruces.
- AAUW Rocky Mt. "Regional" Conference will be in Phoenix June 8 – 10, 2012. Sara Wolters is the contact and reservations can be made at the Radisson Airport for \$69 per night. This price is good for 3 days before and after the Conference. Workshops are being sought—Helena Whyte will do creating an online branch.

**Meeting Dedications** Will Ann Ricer (Carlsbad), Nancy Jane Hemry-Botts (Alb), Heather Weber and Marian Arnold (West Mesa)

**Addition to the agenda**—Report from Financial Committee—Carol Ann Council

**News from the National Leadership Committee**—Mary Sandford

- Nov. 28<sup>th</sup> is the 130<sup>th</sup> anniversary of AAUW.
- Every branch should have received a **Starter Kit** sent to President and/or Membership VP. If not email Connected @ AAUW .org or Toolkits on line where you can download and print the "Starter Kit".
- Email from National Leadership Development Survey to membership National wants to develop some **leadership programs for state and branches** –what kinds of programs do we want and how do we want the programs to be delivered? Deadline to respond is Oct. 21. The survey is very short (8-10). Nina passed out hard copy of survey and also a URL.
- AAUW has signed on to **Healthy Families Act** and wants the states to sign on. Mary and Shelley signed AAUW-NM on to this act as we didn't respond to Seth Chase's request which had a VERY short turn around time. Natalie/Sylvia motion that the LTM support the co-presidents' action was approved unanimously.
- **For state presidents**—There is a President's Corner site for state presidents to email each other and the AAUW Board so the states can be in contact with each other. State newsletters can be posted there.

- Grace and Grit, My Fight for Equal Pay at Goodyear by **Lilly Ledbetter** will be available in February and can be pre-ordered from Amazon.com.
- Nina Thayer announced that National is offering a free website called **FREE WEBSITE** option. Prices for different levels of service are as follows: free-we do maintenance; \$30 per year - they will help; \$ 119 per year-national will do it. Nina passed out info on this.

Carol Ann Council announced that calls have been made to AAUWans soliciting funds in AAUW's name and this needs to be reported to National.

**Teambuilding Exercises**—Women who Dare—Featured were Carrie Chapman Catt, Bessie Coleman, Charlotte Perkins Gilman, Grace Murray Hopper, Carry Nation, Edith Spurlock Sampson, Mary Edwards Walker and Margaret Sanger

**Minutes from July LTM in Las Vegas**—Nancy/Ted approved unanimously.

#### **Financial Report**

- We have received more **dues--\$4,596 received for fiscal year**, but the budget is based on \$6K, so we need to recruit more members.
- **Expenditures**—Travel for the Board in July was \$269.20 and for the Presidents \$107.20. Checks were purchased for \$22.50 and the state website costs were \$238.96.
- AAUW-NM voted to send up to **\$500 to the National Leadership Fund in honor of Margaret Dyke**. \$425 has been donated as of now.
- **Balances are \$6282 in checking, \$3081 in savings and \$5813 in CD account**. Carol Ann Council did a financial review of AAUW-NM accounts and suggested that we may want to move some money from checking to savings, but otherwise all is well.
- A card was read from Connie Hildebrand thanking us for our gift to Lilly Ledbetter Giving Circle.
- Dixie asked about where money for her staying over in Santa Fe for lobbying comes from.

**Pass and Share Box**—New Outlook has a Women in Retirement feature

**AAUW-NM State Convention update**—Rita Stopa, Chair Las Cruces April 27-29, 2012 at the Hilton Garden Inn; the \$89 rate includes full breakfast. The theme is 100 Years of NM Women. Meeting and lunch will be off site. Cocktail 5-6 Fri evening and Fri dinner is on your own with a list of suggested restaurants.

Carolyn Garfein, AAUW National President, will be there. Sat. Luncheon keynote will be by Dr. Barbara Couture, President of NMSU. Dinner at restaurant near hotel and Governor Martinez may be the dinner speaker. If Governor can't come she may send someone and Las Cruces has other possibilities. Silent Auction for AAUW Funds ideas—artists' works, jewelry, etc. need not be well known artists—gift certificates perhaps from restaurants, baskets from local branches, \$20-\$25 items. Karen/Shila moved that we have Silent Auction for AAUW Funds at Las Cruces Spring meeting with division of monies according to our formula. This passed unanimously. Thanks to Rita for chairing the convention. [rstopa@comcast.net](mailto:rstopa@comcast.net).

**Job Descriptions:** Mary Sandford—At the last LTM there was discussion about whether the terms of appointed officers should be in odd or even years and if that designation should appear in the job

description. It has been suggested that it might be too confining to do this and better to have the presidents keep track of the terms of the people serving and appoint appropriately.

Sylvia/Pam moved that we adopt the following language for appointed officers--that they be appointed "for a two-year term with a limit of 3 consecutive terms". The motion was approved unanimously.

In preparing the new job descriptions, Chair Sylvia Fink used the AAUW national website listings for all job descriptions as a point of information.

**Newsletter Editor job description** Sylvia Fink presented this job description which Deanise Marta wrote from the old job description. Term language needs to be changed to "for a two-year term with a limit of 3 consecutive terms." "Suggested" will be added to qualifications. This document should contain only the job description, not procedures of doing the job. Thus, in item 3 put "do additional distributions as necessary" and remove I, ii, iii; and in item 5 add "every" issue and remove "at least once a year". Remove the word Association and substitute National. This report serves as a motion for acceptance as amended from job description committee. It was approved unanimously.

**College/University Rep job description** Sylvia combined the old description and the one from the national website for this description as well. It was recommended that we remove "off-board" and "Educational Task Force" and change State Board of Directors to Leadership Team. It was approved as amended unanimously.

**Start Smart report** Shelley Rossbach reported that UNM-Los Alamos has purchased a 3 year license to offer Start Smart workshops on their campus. AAUW-NM contributed \$300 and Los Alamos contributed \$150 to the program (the first in NM) to be presented by Shelley at UNM-LA November 4, from 9am – noon. AAUWans from Albuquerque, Portales, Las Vegas, Los Alamos and Carlsbad will be observing the workshop. The Los Alamos Branch is providing refreshments for this.

Phi Theta Kappa (PTK, two-year college honor society organization) is also sponsoring Start Smart at UNM-LA and AAUW-NM could work through PTK and PBK (Phi Beta Kappa) on campuses all over the state for Start Smart. Shelley will be doing \$\$ presentations at branch meetings in Los Alamos, Santa Fe Branch and Las Vegas. We do need more facilitators trained to do the workshops. The training involves attending a workshop and taking an additional workshop with a trainer. Shelley is working on role-playing ideas customized to NM. ENMU and NMHU are interested in doing \$\$ on their campuses. Shelley hopes we can get corporate sponsorship for \$\$ in NM. If other schools want to do workshops, Shelley suggests that AAUW-NM contribute \$300 to them as well.

**AAUW STEM Task Force** Cheri Burch is our rep to the AAUW STEM Task Force, and in her absence Sharon Diamond reported that the Task Force has contacted a number of programs across the state to see what's going on STEM-wise in NM. Apparently, there are not too many things going on. The AAUW STEM Task Force wants to become a part of the National Girls Collaborative to get STEM projects in NM. The group decided to share the AAUW research report, "Why So Few?" at school in-services, PTAs, etc. AAUWans talking to teachers and parents could help increase awareness. The Task Force will do presentations for the NM Science Teachers Association and Environmental Education Association combined meeting in Farmington; and the National Council of Teachers of Mathematics Regional Conference. They will continue

to reach out to teachers, parents, school counselors and administrators to share the Why So Few? report. The goal is to change attitudes regarding women and girls in STEM fields.

### **Officers' Reports**

**Presidents** The State co-presidents are working hard and have a conference call soon with Julia Brown, a National Board Member and will mention concerns such as the calls asking for funds that Carol Ann mentioned early in the meeting.

**Membership VP** Helena Whyte has October membership numbers from the Association which she knows are wrong. She knows the online joining process is working well and that people are using it, but the membership database isn't updated as quickly as it might be. She did report that state organizations and branches are receiving membership checks quickly. Helena announced that graduate students can join AAUW for 18.81 membership fee for annual dues this year in honor of the founding of AAUW 130 years ago in 1881. She also announced that branches that increase their memberships by 7% will receive one free membership to give away. Those that increase 13% over the February, 2011 figures will get 2 memberships to give away. Members who recruit one person will be given a membership to give away.

**AAUW Funds** has received \$411 since the last LTM meeting.

**Nominations** Nominations for five offices--President, Membership Vice President, Secretary, Academic and Nominations Chair will be sought this year. Names should be submitted in writing to Nina Thayer, chair, by January 15, 2012. Nominating committee members are Shila Marek and Mimi Salinger.

**Public Policy** Dixie Trebbe reported that a redistricting plan was approved by the NM House and Senate, but the Governor has said she would veto it. Additionally many of the Governor's bills for this special session were not addressed that will probably come up in January even though this is a short session year to deal money items only. Dixie has worked on bills for the legislative session this year. The bills are on the Crime of Human Trafficking, Hotline Posting, Civil Cause of Action, Racketeering, Increased Penalties and other related charges, all related to Human Trafficking problems. They don't have the bills lined up with sponsors yet but we hope they will have them by the deadline for the winter newsletter. She hopes to have one bill in the House and one in the Senate. In addition to having one Democrat and one Republican do each bill, she hopes to have one man and one woman on each team. On the national level, the US Supreme Court will be looking at the new Health Care Plan to determine the legality of requiring people to sign up for health insurance.

**Bylaws** Pam Daves reported that all branches except one are in compliance with bylaws changes.

**C/U Rep** Karyl Lyne reported that colleges and universities who have not been members for two years can join AAUW this year 2011-2012 for \$130 in celebration of the 130<sup>th</sup> Anniversary of AAUW's founding. This would be a great time to recruit our large institutions to join for this low fee. Institutional membership fees are determined by the full time student enrollment numbers and range from \$125 to \$350. Institutional membership has many benefits, not the least of which is the opportunity for undergraduate students to join AAUW as e-student affiliates FREE!

**International Report** Shila Marek reported that AAUW is still working with a 200-member coalition to have the US Senate ratify CEDAW (Committee on Elimination of Discrimination Against Women), a human rights treaty for women. She also encourages branches to celebrate International Women's Day on March 8, 2012. Carlsbad, Las Vegas and Los Alamos have events planned.

**Newsletter** Pat Maben The cost for mailing the printed AAUW-NM newsletter, The Roadrunner is .44 or \$4.80 per year for each one and 90 newsletters are still sent in the mail state-wide. Pat requested that branches let her know if they can download PDF documents. For the last newsletter Pat sent URL, PDF and Word doc formats. Pat has also asked branch presidents to tell her to whom in the branch the newsletter should be sent to be forwarded to the branch membership. November 6 is the next Roadrunner deadline.

**Website Mistress** Lina Germann has changed the website domain to a cheaper service and has updated information. She will redesign the website soon. It is free for branches to have their websites linked to the state website and all branches are encouraged to do this. Lina won't edit or design branch websites, but will work with branch website designers. Lina will check out the National offer to provide website assistance to branches and get info to us through the newsletter.

**Branch Reports - Grant County Branch** gained 7 new members this fall. They will partner with the WNMU School of Education to sponsor a Bullying, No Mas! Panel. In November Grant County will have a program on Silver City Going Green. Work is beginning on the 20<sup>th</sup> Expanding Your Horizons Conference to held 2-25-12. The **Las Vegas Branch** gained 3 new members. The October meeting had a presentation on "The Roots of Empathy", a bullying prevention program by Michelle Ulibarri, Child Psychologist from the Pecos Schools, and AAUWan Margaret Vasquez-Geffroy, Anthropologist. In November Dr. Elizabeth Juarros, new professor of physics at Luna Community College will discuss women in the STEM fields. December brings the 3<sup>rd</sup> Holiday Mingle with a scholarship fund-raiser Silent Auction, donating children's books to Reach Out and Read and gifts for Vida Encantada Nursing Home. Scholarship recipients from NMHU will also be introduced. The **Los Alamos Branch** September kick-off featured Nina Thayer discussing her new "Out and About" interest group which will explore places of interest in New Mexico; and Helena discussing her experiences at the AAUW National Convention in Washington in June. Valles Caldera National Preserve was the topic for October with speakers Marla Rodgers, fire specialist, and Kim De Valle, recreational specialist. They discussed the effects of the Los Conchas fire on the preserve and recreational opportunities respectively. Start Smart with Shelley Rossbach was the November program and December will bring speakers from the Crises Center of Northern New Mexico in Espanola to discuss their shelter for victims of domestic violence and sexual harassment. The **Santa Fe Branch** has 8 new members this fall.

**Mentoring Committee** Kathy Gilbert has agreed to serve as chair. Dixie/Pam moved to name Kathy Gilbert to chair Mentoring Committee. It was approved unanimously. Members of the committee are Natalie Markin, Sylvia Fink and Karyl Lyne.

**Mini Grants** Las Cruces Branch submitted one mini grant application for \$100 for a bus to transport girls to Girls Can in March, 2012. It was approved unanimously. It came out of committee so no motion or second was required. The mini-grant committee is chaired by Nina Thayer and Enid Tidwell and Phoebe Pierce are the members.

**AAUW-NM state meetings have been planned.** Summer 2012—Los Alamos; Fall 2012—Albuquerque; Winter 2013— Santa Fe; Spring Convention for 2013—Carlsbad.

**Summer LTM** July 21, 2012 in Los Alamos at Bethlehem Lutheran Church from 9:00 am to 4:00 pm. This will be a one day event with the LTM in the morning and the Presidents doing an activity in the afternoon. The Los Alamos branch will work on getting special rates at the hotel. The motion by Natalie/Lina passed unanimously.

**Policies and procedures** The presidents expressed many thanks to Louise Drlik, Pam Daves and Nancy Scheer for their long hours of writing, typing and formatting the Policies and Procedures. The motion by Karen Nelson and Carol Ann Council to approve the Manual of Policies and Procedures for AAUW-NM as submitted was passed unanimously.

The fund to honor Margaret Dyke was \$550 by the end of the business meeting.

The meeting adjourned at 12:02 pm.

Respectfully submitted,

Karyl Lyne substituting for Joy Poole, AAUW-NM Secretary